



**Town of Surfside
Special Town Commission Meeting
AGENDA
Monday, October 27, 2025
6:00 PM
Commission Chambers**

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

****The above Rule only applies to Regular Town Commission Meetings.***

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Pledge of Allegiance

2. Resolutions and Proclamations If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

2A. Town Website Server Hosting and Support - Sandra N. McCready, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH SMOOTH FUSION, INC. FOR HOSTING AND SUPPORTING THE TOWN'S WEBSITE; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ex. A Smooth Fusion Proposal](#)

[Res_-_Approving_Smooth_Fusion_Website_Hosting_Services-v2.docx](#)

[Smooth Fusion - Agreement](#)

2B. Resolution Amending Resolution 2025-3389 - Purchase of Colorado Vehicles for Parking Dept. - Sandra N. McCready, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING RESOLUTION 2025-3389 APPROVING THE PURCHASE OF CHEVROLET COLORADO TRUCKS FOR PARKING DEPARTMENT FROM ENTERPRISE FLEET MANAGEMENT, INC. TO MORE ACCURATELY REFLECT THE AGREEMENT BETWEEN THE PARTIES AS A PURCHASE; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)K OF THE TOWN CODE AS PARTS AND SUPPLIES REQUIRED FOR TOWN ADMINISTRATION AS POLICE OR PUBLIC SAFETY RELATED SUPPLIES AND EQUIPMENT; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A AN AMENDMENT TO THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Amending Resolution 2025-3389 Purchase of Colorado Trucks for Parking Dept.-mb](#)

[resolution no 2025-3389 approving the purchase of chevrolet colorado trucks for parking department](#)

[Master Equity Lease Agreement w Amendment](#)

[Exhibit - B GP2Q - Town of Surfside, Florida - Second Addendum to Equity MLA - 09.2025](#)

[Exhibit C - Updated Colorado Quote](#)

- 2C. Resolution Amending Resolution No. 2025-3390 Approving the Purchase of Chevrolet Tahoes for Police Patrol from Enterprise Fleet Management - Sandra N. McCready, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING RESOLUTION NO. 2025-3390 APPROVING THE PURCHASE OF CHEVROLET TAHOES FOR POLICE PATROL FROM ENTERPRISE FLEET MANAGEMENT, INC. TO MORE ACCURATELY REFLECT THE AGREEMENT BETWEEN THE PARTIES AS A PURCHASE; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)K OF THE TOWN CODE AS PARTS AND SUPPLIES REQUIRED FOR TOWN ADMINISTRATION AS POLICE OR PUBLIC SAFETY RELATED SUPPLIES AND EQUIPMENT; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AMENDMENT TO THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso - Amending Reso 2025-3390 Purchase of Tahoes-mb](#)

[Resolution No. 2025-3390 approving the purchase of chevrolet tahoes for police patrol](#)

[Master Equity Lease Agreement w Amendment](#)

[Ex. B GP2Q - Town of Surfside, Florida - Second Addendum to Equity MLA - 09.2025](#)

[Exhibit C - Updated Tahoe Quote](#)

3. Ordinances

First Reading

- 3A1. Ordinance Amending Section 90-57. - Marine Structures - Mayor Charles W. Burkett**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-57. – “MARINE STRUCTURES” TO ALLOW MARINE STRUCTURES DESTROYED BY A NATURAL DISASTER TO BE REBUILT TO PREVIOUSLY APPROVED CONDITIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance Amending Sec. 90-57 Marine Structures](#)

- 3A2. Ordinance Amending the Agenda Submission Deadlines in Town Code Section 2-205, Rule 6.06(b)(3) - Commissioner Nelly Velasquez**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING ARTICLE VI - "RULES OF PROCEDURE FOR TOWN

MEETINGS"; SECTION 2-205 "CONDUCT OF MEETINGS, AGENDA"; RULE 6.06(b)(3) "AGENDA"; "PLACING ITEMS ON AGENDA"; "DEADLINE"; OF THE TOWN OF SURFSIDE CODE OF ORDINANCES, PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance Amending Agenda Submission Deadlines, Code Sec. 2-205, Rule 6.06\(b\)\(3\)](#)

3A3. Zoning Code Amendment - Stormwater Ordinance - Sandra N. McCready, Acting Town Manager

AN ORDINANCE OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES TO PROVIDE FOR STORMWATER RETENTION ON-SITE FOR ALL NEW SINGLE-FAMILY HOMES BY AMENDING SEC. 34-43. – "DESIGN STANDARDS", DIVISION 2. – STORMWATER MANAGEMENT REQUIREMENTS, OF ARTICLE II. -"STORMWATER DRAINAGE MANAGEMENT" OF CHAPTER 34 - ENVIRONMENT"; FURTHER AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES TO ELIMINATE THE PLANNING AND ZONING BOARD'S REVIEW OF GRADNG AND DRAINAGE PLANS DURING THE SITE PLAN APPLICATION PROCESS BY AMENDING SEC. 34-42.- "PERFORMANCE STANDARDS" AND SEC. 34-43. – "DESIGN STANDARDS" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance - Stormwater Management](#)

4. Town Manager and Town Attorney Reports

4A. Town Attorney Report - Thais Hernandez, Town Attorney
[Town Attorney Report - October 22, 2025](#)

5. Mayor, Commission and Staff Communications

5A. The Delmore – FPL Vault Relocation - Sandra McCready, Acting Town Manager
[SurfsideSalazar8777Collins](#)

5B. Appointment of an Acting Town Manager - Sandra N. McCready, Acting Town Manager
[Sec. 12 - Appointment of Town Manager](#)

5C. Town Manager Recruitment Process - Sandra N. McCready, Acting Town Manager
[Exhibit "A" - Town Manager Job Description](#)
[Exhibit "B" - Town Manager Recruitment Flyer](#)

5D. Initiate Town Attorney Evaluation and Request Independent Counsel - Commissioner Nelly Velasquez

6. Adjournment

Respectfully submitted,

Sandra N. McCready,
Acting Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.